

PAYROLL

Phone - 365-6400

Fax - 365-5304

CLASSIFIED EMPLOYEES

Buildings & Grounds	6442
Custodians	6442
Food Service	6703
Transportation - Drivers, Aides & Call Center Reps.	6772
Truck Drivers	6442
All other classified employees	6404

CERTIFICATED EMPLOYEES

Accountability & Testing	8048
Contract salary employees - i.e., Teachers, Administrators	6748
Project Summaries (extended time) payment	8048
Full-time Hourly	8048
Home Instruction (Non-contract teachers)	6746
Hourly Administrators	6404
Latchkey	6746
Part-time Hourly	8048
Residency Bonus	8048
Stipends	8048
Substitute Teachers	6748
Tutors - Federal & State	6746
Tutors - LLI, Read 180	8048
Tutors - SLD	6746
Workshops	8048

ABSENCES/LEAVES/ACCRUALS

Leave Transfers In/Out	6703
Leaves & Accruals	6703
Long Term Sick Leave	6703
Religious Leave	6703
Sick Leave Bank	6703

RETIREMENT CONCERNS

SERS & STRS Refunds	6463
Severance Pay	6463

MISCELLANEOUS

Annuities	6403
Bankruptcy	6403
Charities	6442
Child support	6403
Classroom Reassignments	6772
Contracts	6403
Direct Deposits	6441
Garnishments (court ordered, educational defaults & IRS Levies)	6403
Jury Duty	6703
PEOPLE Contributions	6442
Project Summaries (extended time) Timesheet Preparation	6442
School District Tax	6441
Taxes - W-4, IT-4 (Required to use ESS)	6441
Teachers for Better Schools	6442
Union Dues	6442
Vacation Payout (resigned/terminated employees)	6463