

الحضور الجيد هو المفتاح الاكاديمي للنجاح

 **INDEPENDENCE HIGH SCHOOL**

**استمارة بيان غياب الطالب**

**اسم الطالب** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **تاريخ الغياب** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 من فضلك ضع قائمة الاخوة في استمارة منفصلة

**سبب الغياب (اختر واحدة ):**

 موعد مع الطبيب أو طبيب الاسنان 🞏 مرض شخصي 🞎

 موت في العائلة (لمدة 3 أيام فقط ) 🞏 الاعياد الدينية 🞎

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ أسباب أخرى🞏

 (قد تكون هناك حاجةالى مافقة المدير لغرض توثيق سبب قبول العذر أو رفضه )

**توقيع الاباء /أولياء الامور:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **التاريخ:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Absence Called In Via Phone (complete below):**

Name of caller (must be parent or guardian): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time of call: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form completed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For Attendance Office Use Only:

Student Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Absence coded as:  Unexcused (UNX)  Parent Authorized Absence (PAA)  Parent Medical (PMD)

  Parent Authorized Late Arrival (PALA)  Parent Medical Late Arrival (PMLA)

  Parent Authorized Early Leave (PAEL)  Parent Medical Early Leave (PMEL)

Note: If this request exceeds the students 9th Parent Authorized Absence (PAA, PALA and/or PAEL), or the request is received more than one week after the last date of absence, you must submit a Request For Principal Approval of an Excused Absence form to the Administrator for proper coding.

Date Entered Into IC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Entered By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Note: Only change the absence code if the reason given meets the criteria in the Board Policy)