

Course Numbering Guidelines

Courses at Columbus City Schools are numbered using certain guidelines to easily identify certain attributes of a course by looking only at the number.

General Information:

- All course numbers are six digits in length and may contain a letter at the end, based on specific course attributes.
 - 242501 – ADV QUANTITATIVE REASONING
 - 242501B – ADV QUANTITATIVE REASONING (Semester Block)
- Course numbers beginning with three – five (3-5) are placeholders and do not represent courses granting credit – i.e. 399994 – LUNCH 4.
- Course names should be in **ALL CAPS**.
 - Arabic numerals are utilized to indicate a grade level – i.e. COMMON CORE MATH **6**
 - Roman numerals are utilized to indicate course level – i.e. SPANISH **IV**

All Elementary (K-5) course numbers:

- First digit is a zero (0).
- Second digit denotes grade level (1-5).
- Third digit denotes content area:

2	English/Theater	6	Art
3	Social Studies	7	Music
4	Math	8	Health/Physical Education
5	Technology	9	World Language

- The remaining digits may be utilized to create the unique identifier for the course.

All Middle School (6-8) course numbers:

- First digit is a one (1).
- Second digit denotes content area.

2	English/Theater	6	Art
3	Social Studies	7	Music
4	Math	8	Health/Physical Education
5	Technology	9	World Language

- Third digit is a zero “0”
- Fourth digit denotes grade level (6-8).
- The remaining digits may be utilized to create the unique identifier for the course.

All High School (9-12) course numbers:

- First digit is a two (2), the exception to this are courses beginning with eight (8), which represent PSEO/Dual enrollment courses.
- Second digit denotes content area.

2	English/Theater	6	Art
3	Social Studies	7	Music
4	Math	8	Health/Physical Education
5	Technology	9	World Language

- Third digit is a zero “0”
- The remaining digits may be utilized to create the unique identifier for the course.

Letter Identifiers within all grade levels:

The following letters denote specific course attributes:

B	Block Schedule
E	Special Education
L	ELL/ESL
V	VCAP