



**Office of Human Resources
Division of Labor Management &
Employee Relations**
3700 South High Street
Columbus, Oh 43207
Ph. 614.365.5636
Fax 614.365.5741
employeeerelations@columbus.k12.oh.us

Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.

MEMORANDUM

TO: All Columbus City School Locations

FROM: John M. Dean, Director of Employee Relations

DATE: June 2, 2022

SUBJECT: Office Schedule for 2022-2023

The following 2022-23 schedule of early closings and holidays will be in effect for all Columbus City School buildings.

Independence Day	Friday, July 1, 2022	Offices Close at 4 P.M.*
Independence Day	Monday, July 4, 2022	OFFICES CLOSED
Labor Day	Monday, September 5, 2022	OFFICES CLOSED
Wellness Week	Monday, November 21, 2022	OFFICES CLOSED
Wellness Week	Tuesday, November 22, 2022	OFFICES CLOSED
Wellness Week	Wednesday, November 23, 2022	OFFICES CLOSED
Thanksgiving	Thursday, November 24, 2022	OFFICES CLOSED
Thanksgiving	Friday, November 25, 2022	OFFICES CLOSED
Winter Break	Thursday December 22, 2022	Offices Close at 4 P.M.*
Winter Break	Friday, December 23, 2022	OFFICES CLOSED
Winter Break	Monday, December 26, 2022	OFFICES CLOSED
New Year's Eve	Friday, December 30, 2022	Offices Close at 4 P.M.*
New Year's Day	Tuesday, January 2, 2023	OFFICES CLOSED
Martin Luther King, Jr.	Monday, January 16, 2023	OFFICES CLOSED
Spring Break	Friday, April 7, 2023	OFFICES CLOSED
Spring Break	Monday, April 10, 2023	OFFICES CLOSED
Spring Break	Tuesday, April 11, 2023	OFFICES CLOSED
Memorial Day	Monday, May 29, 2023	OFFICES CLOSED
Juneteenth	Monday June 19, 2023	OFFICES CLOSED
Independence Day	Monday, July 3, 2023	Offices Close at 4 P.M.*
Independence Day	Tuesday, July 4, 2023	OFFICES CLOSED

November 23, 2022 is a compensatory day for Teachers for Parent/Teacher Conferences.

***All** employees will work **one hour less than their regular schedules** on the above noted days. Personnel on special assignment or those having alternative duties are to report as directed by their supervisors for a work schedule reduced by one hour.

Human Resources Supporting Vision: Maximizing Human Capital for Student Success

The Columbus City School District does not discriminate based upon sex, race, color, national origin, religion, age, disability, sexual orientation, gender identity/expression, ancestry, familial status, genetic information or military status with regard to admission, access, treatment or employment. This policy is applicable in all district programs and activities.