## Protection Orders and Custody Documents

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#### Protection Orders

- ALL PROTECTION ORDERS SHOULD BE SCANNED AND SENT TO THE OFFICE OF GENERAL COUNSEL TO DETERMINE IF THE ORDER IS VALID PRIOR TO UPLOADING ANY DOCUMENTS IN IC.
- Many initial Protection Orders are only valid for 10 days, after which the court sets a second hearing with all of the parties present.
- The date of the second hearing is included in the initial Protection Order paperwork.
- The parent/guardian needs to provide the school another Protection Order (if issued by the court) after that date.

### Protection Orders

- Only unexpired Protection Orders which include protection of the student(s) in attendance will be accepted.
- The school cannot and should not be involved in the enforcement of protection orders involving two parents or other adults.
- Do not accept or upload any documents other than the actual Order of Protection. Do not accept or upload the Petition filed by the parent or any other handwritten documents or complaints.

# Custody Documents

- There are many variations in custody documents.
  - Examples Divorce Decree, Judgment Entry, Agreed Entry, Shared Parenting Plan
- All custody agreements should state the identity of the legal custodian and the residential parent.
- The question of "Who can pick the child up from school?" is usually answered based upon the language in the court document.

# Custody Documents

- If parents have shared parenting then either parent can generally make any decisions.
- It is not necessary to contact or involve the other parent if one of the parent's has the right to make a decision.
- If parents do not agree regarding an educational/school decision, then they need to work it out between themselves or return to court for a court order.